

A)	Pre-Race Information:
1.	Did the OC provide you with sufficient information from the time of your appointment?
2.	Identify any items that needed improvement.
3.	Rate the quality, frequency and effectiveness of your TD communication with the organisers. 1 = poor ... to ... 5 = excellent
4.	Comment on quality and effectiveness of the Race Notice.
5.	How was the registration process handled (Zone4, other online service, fax service)?
6.	Did the organizer understand the seeding requirements of the competition? (Y/N) If No, please describe any problems:
7.	Were there any aspects of the Technical Package for this competition that the organizer did not understand? (provide details so that it can be improved) (Y/N) If yes, please describe:
8.	What CPL was used for seeding this event? Were there any seeding problems or issues?
9.	Team Captain's Meetings: were they well organized, was there sufficient space? (Y/N) If No, please describe:
10.	What methods were used to conduct the draw? Identify any problems that occurred.
11.	Were start lists available immediately following the TCM? Please comment.

B)	Venue
1.	Comment on the quality of site preparations? (excluding the race courses) What were the best attributes? What aspects needed improvement?
2.	Comment on the suitability of the stadium for the different competition formats:
3.	Comment on the quality of the race course preparations? (identify any problem areas)
4.	Describe the standard of the course maps and the accuracy of information provided? Were map profiles included? (Y/N) Was the data accurate? (Y/N)
5.	Was the signage and course marking adequate? (Y/N) Were there any instances where competitors took the wrong course? (Y/N) If yes, please describe:
6.	Comment on snow conditions and snow/course preparation:
7.	Comment on grooming systems and execution:
8.	Comment on weather conditions during the event:
9.	Comment on the adequacy of the waxing facilities (size, #, location): Were the waxing facilities ventilated:
10.	Was there a suitable space for the Jury to work and hold its meetings? (Y/N) If No, please describe:

11.	For each of the following areas please rate the effectiveness/adequacy of services: 1 = poor ... to ... 5 = excellent	
	Official Notice Boards	
	Public address system	
	Announcers (skills & knowledge)	
	Warm-up & warm down tracks	
	Wax testing areas	
	On course Feeding Stations	
	Mixed Zone services (beverage etc)	
	Course and Stadium access control	
	Media coverage	
	Spectator turnout	

C)	Timing and Results Production
1.	What Race Management software was used to time and produce results?
2.	What timing system(s) was used? (A,B,C) Were transponders used? (Y/N) If yes what system:
3.	Were the Unofficial Results posted within 30 minutes of the last competitor finishing? (Y/N) If No, please describe the circumstances:
4.	Were the Official Results posted immediately following the end of the protest period? (Y/N) If No, please describe the circumstances:
5.	Was there a back-up system capable of producing results in a timely manner if the main system crashed? Please comment:
6.	Was there a finish line video recording system used? (mass starts, & sprints) (Y/N) Was it used to determine a photo finish? (Y/N)

D)	Organizing and Officiating Capacity
1.	Comment on the strengths and weaknesses of the officials: (Knowledge, Skill and Execution of duties) What were their certification levels: Were there enough officials? (Y/N) Did they know their duties? (Y/N) What areas of improvement are needed?
2.	By what means did the Chiefs keep in communication during the competition?

H)	Canada Points List Calculations
1.	Are the races valid for Nordiq Canada Points? (Y/N) Identify any races that are not valid and explain why:
2.	Based on the table on page 1 of this report, which categories skied common distances and can be merged for points calculation?:
3.	Were there any factors that would prevent the merging of common distance events? Eg (time between starts, weather or course condition changes): If yes please specify:

TD's General Comments to the Organiser: (if any)

Proposal for Improvement: (if any)

<p data-bbox="149 875 1468 947">Please save this file using a file name that incorporates the "Event Name, date +TD Report" For example <i>Vernon Noram Dec 06 TD Report.doc</i></p> <p data-bbox="149 984 1386 1056">Please send a copy of this report within 5 days using an email attachment to the following contacts:</p> <p data-bbox="149 1094 1230 1241"> Dave Dyer, Nordiq Canada Events Chair: ddyer@nordiqcanada.ca Claude Chabot, Events Committee TD Assignments: cchabot24@gmail.com Len Apedaile, Events Committee TD Working Group: apedaile@uniserve.com Nordiq Canada Canmore Office: info@nordiqcanada.ca </p> <p data-bbox="149 1278 967 1312">Plus to the Chief of Competition and the Chair of the OC</p>
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