

## FAQ: New Tier 3 Event Sanction and License (September 2023, updated November 30, 2023)

### **What qualifies as a Tier 3 event?**

A Tier 3 event is a competition or event:  
that is neither Tier 1 nor Tier 2, AND  
that is open to participants who are not members of the host club, AND  
for which more than \$5 per participant is collected (before processing fees)

### **Why did Nordiq Canada create the Tier 3 category of races?**

The Tier 3 event license closes a gap that has existed for a long time. Tier 3 event sanctioning and the Tier 3 Event License have two big objectives:

Manage risk - to comply with Nordiq Canada's insurance, events must be sanctioned and follow minimum safety requirements, all participants must sign the Informed Consent and Assumption of Risk Agreement, and there must be a record of the event and participants.

Fairly distribute costs, including administration, officials' development, and insurance

### **How much does a Tier 3 event license cost?**

The license is \$3/participant/race day.

### **Is one Tier 3 license good for the whole weekend?**

No, the license is \$3/participant for each race day.

### **Does every participant need a Tier 3 event license?**

Yes, every participant needs a license, regardless of age, whether they have a club membership, or whether they have a Nordiq Canada race license.

### **I am a club member / I have a Nordiq Canada Race License. Why do I have to pay for a Tier 3 event license?**

The Tier 3 event license closes a gap that has existed for a long time.

Tier 3 events go beyond the activities that are covered by the annual Nordiq Canada membership fee. Events that are only for club members are still covered by your annual membership.

There is no change to the benefits of a Nordiq Canada Race License. The Nordiq Canada Race License still covers racers for Tier 2 events.

By charging a very low fee to all participants, rather than a larger fee to only some participants, we keep the administration simple for race secretaries.

**Our event only has club members. Do participants need a license?**

No, events hosted by one club solely for its members is a club event and is included in the annual Nordiq Canada membership fee. A license is not required. However, to be covered by Nordiq Canada insurance, there must be a public record (e.g., club minutes, website, social media) that the event or competition is to occur before the event or competition is held.

**My event is quite informal and has a recreational focus. Is my event still considered Tier 3?**

If your event is open to participants who are not members of the host club, AND you are collecting more than \$5 per participant (before Zone 4-like processing fees), a Tier 3 Event Sanction and Tier 3 Event Licenses are required.

**Part of the fee I am collecting is for grooming. Is my event still considered Tier 3?**

If your event is open to participants who are not members of the host club, AND you are collecting more than \$5 per participant (before Zone 4-like processing fees), a Tier 3 Event Sanction and Tier 3 Event Licenses are required. This applies even if part of the participant fee you are collecting is for services such as trail use, grooming and snow enhancement. These fees are only excluded from the \$5 threshold if they are being collected directly from the participant by an unrelated entity, such as a ski venue.

**I'm hosting a provincial training camp. Is that Tier 3 and do participants need a license?**

No, training camps are not competitions or events. Therefore, no license is required. However, all participants must sign the Informed Consent and Assumption of Risk Agreement.

**Are Provincial Winter Games and Arctic Winter Games Tier 3 events?**

No, Provincial Winter Games, Canada Games and Arctic Winter Games are not hosted by clubs; therefore, they are not Tier 3 events.

**I am organizing a race. How do I apply for a sanction and how much will it cost?**

You can [apply online](#). Depending on your Division, the fee ranges from \$0 to \$35.

**I am a race secretary. How do I collect the fee and submit a list of participants?**

If you are using Zone 4 for race registration, you will add a field for the Tier 3 event license when you build your race registration form. Instructions are [here](#).

After you add the field, Zone 4 will automatically charge \$3 to all registrants and will direct that revenue to Nordiq Canada. Nordiq Canada will have access to your list of participants and their contact information.

If you are not using Zone 4 for race registration, you must submit payment based on the number of racers through a [Zone 4 form](#) within 7 days of the event.

You must also email a spreadsheet of all participants and their contact information using this [template](#) to [info@nordiqcanada.ca](mailto:info@nordiqcanada.ca) within 7 days of the event.

### **I am a race secretary. How do I make sure each participant signed the Informed Consent and Assumption of Risk Agreement?**

If you are using Zone 4 for race registration, you can set the registration form up to require registrants to accept the Agreement.

If you are not using Zone 4 for race registration, you will need to copy the [Agreement](#) and make sure everyone signs it, and you will need to keep the signed agreements.

### **Are Tier 3 sanction fees refundable?**

Tier 3 sanction fees are non-refundable. The sanction fee is minimal. Even if an event is cancelled, Nordiq Canada has incurred costs approving the sanction.

### **Are Tier 3 event license fees refundable?**

The Tier 3 Event License is minimal and non-refundable on an individual basis. However, if an event is cancelled, Nordiq Canada will follow the Organizing Committee's refund policy. If the Organizing Committee cancels an event and issues full or partial refunds to all event participants, Nordiq Canada will refund the Tier 3 Event License fees to the Organizing Committee who will refund participants, in whole or in part, according to the event refund policy.

### **Where can I learn more?**

[Competition Sanctioning Policy](#)

[Race License Policy](#)